

Posting: Open – until filled

**JOVEN, INC.**  
**POSITION ANNOUNCEMENT**

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**TITLE:** CLV KIDFit Staff  
**REPORTS TO:** After School Site Coordinator  
**WORK SITE:** Losoya Site at the following Southside ISD Schools, San Antonio, TX  
\*Pearce Primary – 19190 Hwy 281 South #3, San Antonio, TX 78221  
\*Gallardo Elementary – 1300 Del Lago Parkway, San Antonio, TX 78221

**SUMMARY**

Responsible for daily activities and duties of JOVEN's Creating the Vision program. Provide quality programming to children served at JOVEN.

**DUTIES AND RESPONSABILITIES**

Aide will interact with co-workers, parents, and children enrolled in program. This person will be responsible for the transportation of the children from school to the center. Works in a team setting, individually, have flexibility and organization skills. Help maintain specified program areas. Assist with snacks and refreshments when needed. This position may require transporting children from school to site.

**EDUCATION**

High School Diploma/GED

**EXPERIENCE**

- Experience in working with children.
- Strong communication skills-verbal and written.
- Excellent organizational skills with the ability to maintain composure and handle pressure.
- Bilingual (Spanish) preferred.
- Experience with nonprofit organizations preferred but not required
- Valid Texas Drivers License

**COMPENSATION**

- Non-Exempt \$8.00 - 9.00 hour.
- Monday-Friday 2:30 p.m.-6:00 p.m. (only when school is in session)
- Positions are not eligible for paid benefits.

**HOW TO APPLY**

In person: Monday – Friday, 8:30 – 5:00 pm.  
Online: Submit resume to [jobs@jovensatx.org](mailto:jobs@jovensatx.org)

**\*\*Equal Opportunity Employer\*\***